



17 Oct 2019

## Faculty Senate Meeting Minutes September 26, 2019

Missouri University of Science and Technology Faculty Senate

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**Volume XIII, Number 1  
Minutes of the Faculty Senate Meeting  
September 26, 2019**

**I. Call to Order and Roll Call**

The meeting was called to order by President Steve Corns. Roll was called by Secretary Kelly Homan. Those whose names are **grayed** out below were absent.

Brent Unger, Patrick Gamez, Terry Robertson, Mark Mullin, David Westenberg, Langtao Chen for Craig Claybaugh, Fui-Hoon Nah, Parthasakha Neogi, Jee Ching Wang, Amitava Choudhury, Klaus Woelk, Stuart Baur, Mark Fitch, **William Schonberg, Michael Gosnell, Chaman Sabharwal, Michael Davis, Ali Hurson, Kurt Kosbar, Sahra Sedigh Sarvestani, Maciej Zawodniok, Mahalet Fikru, Steve Raper, Sarah Hercula, Ed Malone for Dan Reardon, Ralph Flori, Jonathan Obrist-Farner, Kathleen Sheppard, William Fahrenholtz, Jeff Smith, Akim Adekpedjou, Matt Insall, S.N. Balakrishnan, Jie Gao, Kelly Homan, Ashok Midha, Lonnie Pirtle, Samuel Frimpong, Shoaib Usman, Ulrich Jentschura, Michael Schulz, Amber Henslee, Michelle Schwartze**

**II. Approval of Minutes**

The minutes of the June 13, 2019 meeting were approved as distributed prior to the meeting.

**III. Campus Reports**

**A. Staff Council**

-NO REPORT

**B. Student Council**

-NO REPORT

**C. Council of Graduate Students**

-NO REPORT

**IV. President's Report**

Steve Corns, President of Faculty Senate, attended the Intercampus Faculty Council (IFC) retreat September 13-14th. At the meeting, MyVita was discussed as a tool for faculty evaluation. At this time, MyVita is still not ready and there are no plans for implementing this. All campuses have implemented eCompliance and on some campuses this has increased workload for some.

Emeritus CRR change proposals will be discussed later in the meeting, adjustments to include NTTs and the Missouri S&T requested changes to limit non-faculty administrative emeritus titles. Revisions to the Promotion and Tenure CRR as to how many times someone can go up for tenure were discussed. The proposed addition would include language indicating “It is recommended that a candidate for tenure who is denied tenure, regardless of the time remaining on the tenure clock, will be given a terminal year”. This would be a change to CRR 320.35.A.1.b.

**Motion:** Dr. Corns moved that this be referred to the Tenure Policy committee. A friendly amendment was made to also solicit input from the Promotion and Tenure committee. *The motion passed.*

Dr. Corns acknowledged Dr. Bruening and presented him with his gavel and plaque and thanked him for his service.

At the IFC retreat, President Choi was asked about the Provost search and mentioned that he would be speaking with Chancellor Dehghani soon to formulate a path forward. Also at the IFC retreat, President Choi remained focused on retention and 4yr/6 yr graduation rates.

Dr. Corns gave an update on referrals and committee action. Drafts are done and being compiled for the bylaws revision, a replacement member is needed for the administrative review committee and the campus curricula committee.

In regards to CRR 320.090, the wording needs to be updated to add the word Emerita and update section A. to read “The appropriate title shall be granted to any member of the full-time faculty with a ranked professorial title in good standing at the time of his or her retirement, who.....”

Section 2 to read “to receive emeritus/emerita status;”

Section 3 to read “by majority vote of the members of the full-time departmental faculty at the rank of associate or full,”

Section 4 to read add emerita after each emeritus designation and to read “and made contributions to the university meritorious as determined by vote of the faculty senate/council, such determination then being transmitted to the chancellor, or in the case of the chancellor’s candidacy, to the president.

Section B. Exceptions to add emerita after each emeritus and to strike section 2 completely.

Section C. Add emerita after each emeritus designation

**Motion:** Approve all changes to the CRR with the exception of section 320.090.A.4. *The motion passed.*

**Motion:** Approve the changes to CRR shown in section 320.090.A.4.

*Motion: A motion to table was made and passed.*

Details of the report are available at the following link: [President's Report 9.26.19](#)

## V. Reports of Standing Committees

### A. Curricula

Steve Raper presented the Curricula Committee report, stating that the Curricula Committee met to review course change requests, program changes, experimental courses and various other topics.

**Motion:** The Curricula Committee moves for Faculty Senate to approve the DC and CC form actions. *Motion passed.*

**Motion:** The Missouri S&T Curricula Committee moves that the Senate approve the CC form policy to now read, "New course proposals may skip the EC approval process, IF, A degree change (DC) form notating the new course as required in a degree or emphasis area program of study, AND, a new course change (CC) proposal form, noting the DC form as justification are submitted concurrently for review and approval." *Motion passed.*

Professor Raper presented information on the Experimental Course (EC) requests. The issue was discussed but no action by Faculty Senate was required.

Details of the report are available at the following link: [Curricula Committee Report 9.26.19](#)

### B. Academic Freedom & Standards

Kurt Kosbar presented the Academic Freedom & Standards report. AFS was asked to review the add/drop policy for students. The policy for adding or dropping courses before the semester starts has not changed. After the semester starts the policy is now handled primarily online through the students JoeSS account. Adding a class online requires a code from the instructor but dropping can be done without instructor or advisor input. AFS would like more prompts in JoeSS to make sure students understand that dropping courses could cause problems with advising. Paper forms are still available for time conflict, lab changes, etc. for students to use. There was explanation of the types of instruction modes that are assigned to a class and how it affects students when this is changed after they are registered for the class. The AFS moves for the faculty senate to modify the online course instruction mode descriptions.

**Motion:** Change wording to read: "... may have minimal in-person meetings, like an orientation at the start of the term or the requirement for an in-person, proctored exams. The instructor will

select the time and location of in-person meetings, and provide this information to students before the end of the first week of the semester". *The motion passed.*

**Motion:** Change the first sentence of the Course Instruction Modes description from "Instruction modes are assigned to each section..." to read "Prior to the start of the semester, the instructor will select the instruction mode for each section before the start of priority registration ..." After discussion, the motion was withdrawn.

Details of the report are available at the following link: [Academic Freedom and Standards Report](#)

### **C. Budgetary Affairs**

Mark Fitch presented the Budgetary Affairs update summarizing the status of referrals and reporting on current and next FY budget. In June the system set revenue/5 year goals also known as the Kauffman report. He stated S&T has \$521 million on the balance sheet and our total budget is \$211 million. The budget forecast for next year is due to the change in tuition, student numbers, state funding, benefits, raises and initiatives. S&T is currently listed at a 3.4% revenue growth but that can change. Bonds issued to other schools affect the S&T bond rate. We cut 10.7 million dollars of our budget. Next year is a 300K budget cut. VSP numbers ended up being 11 from CASB and 7 from CEC for a 3 million dollar pay out. In regards to assets, S&T currently has \$71 million in operations, \$7.5 million in unrestricted, \$28.2 million in restricted and \$9.8 million in loan funds, \$177.4 million in endowment funds and \$227 million in plant funds for a total of \$512 million of which \$122 million is spendable.

Details of the report are available at the following link [Budgetary Affairs 9.26.19](#)

Mark Fitch made the motion to change the order of the presentation to present RP&A before public occasions. *The motion passed.*

### **D. Rules, Procedure and Agenda**

Sahra Sedigh Sarvestani presented the RP&A report. An explanation of the committee charge was presented. Michael Bruening is now Interim Chair of History and Political Science and ineligible to serve as chair of RP&A. The committee elected Dr. Sedigh Sarvestani as chair during their September 16 meeting.

Due to Richard Dawes and Michael Bruening accepting new positions, they are no longer able to serve as Faculty Senate Officers. The Past-President and President-Elect positions will become vacant. No election is necessary for the Past-President position. Dr. Sedigh Sarvestani (Past President during AY 2019-2020) has accepted RP&A's invitation to serve as Past-President.

In the interest of continuity, RP&A nominated Dr. Stephen Raper, current Faculty Senate Parliamentarian, for the President-Elect position. Nominations were solicited from the floor. Hearing none, the *Faculty Senate elected Dr. Raper as President-Elect by a vote of acclamation.*

For the now-vacant Parliamentarian position, RP&A nominated Dr. Kathleen

Sheppard. Nominations were solicited from the floor and hearing none, the *Faculty Senate elected Dr. Sheppard as Parliamentarian by a vote of acclamation.*

The new slate of Faculty Senate Officers is as follows; Dr. Steve Corns-President, Dr. Steve Raper- President-Elect, Dr. Kathleen Sheppard-Parliamentarian, Dr. Kelly Homan-Secretary and Dr. Sahra Sedigh Sarvestani-Past-President.

**Motion:** To maintain continuity, RP&A recommends that Dr. Bruening continue to serve as S&T's third IFC representative and nominates him for this position. Nominations were solicited from the floor and hearing none, the *Faculty Senate elected Dr. Bruening as IFC representative by a vote of acclamation.*

The Administrative Review Committee elected in April was Dr. Kelly Liu (chair), Dr. Bih-Ru Lea, Dr. Diana Ahmad and Dr. Melanie Mormile. Dr. Mormile is now Associate Dean for Research and External Relations for the College of Arts, Sciences, and Business and has recused herself from service on the committee.

**Motion:** RP&A nominates Dr. Wayne Huebner (Materials Science & Engr) for the vacant position on the Administrative Review Committee. Additional nominations were solicited from the floor and, hearing none, the *Faculty Senate approved this nomination by a vote of acclamation.*

The Campus Curricula Committee (CCC) requires two members elected from and by the Faculty Senate. Dr. Michael Davis and Dr. Ashok Midha filled these positions as of April. Dr. Midha whose term ends in 2020 had indicated that he is unable to serve.

**Motion:** RP&A nominates Dr. Matt Insall to replace Dr. Midha. Additional nominations were solicited from the floor and hearing none, the *Faculty Senate approved this nomination by a vote of acclamation.*

Details of the report are available at the following link: [Rules Procedure and Agenda Report 9.26.19](#)

## **E. Public Occasions**

Sahra Sedigh Sarvestani presented the Public Occasions Committee report. The committee brought three motions for consideration to the Faculty Senate.

**Motion:** The Public Occasions Committee moves that Saturday, October 17 be adopted as the date of the 2020 Homecoming celebration. *The motion passed.*

**Motion:** The Public Occasions Committee moves that the following revision be made to the 2019-2020 academic calendar: Postponing international student orientation (for the spring semester) by one week. The date will change from Monday, January 6 to Monday, January 13, 2020. *The motion passed.*

**Motion:** The Public Occasions Committee moves that the following revision be made to the 2020-2021 academic calendar: Moving international student orientation - for the spring semester only - to one day earlier. The date will change

from Tuesday, January 12 to Monday, January 11, 2021. *The motion passed.*

Details of the report are available at the following link: [Public Occasions 9.26.19](#)

## **VI. Administrative Reports**

### **A. Chancellor's Report - NO REPORT**

### **B. Provost's Report**

Dick Brow, Interim Deputy Provost for Academic Excellence, spoke on behalf of Provost Roberts. Dr. Brow gave an update on searches and hiring. Shobi Sivadasan, Vice Provost of Enrollment Management will be starting October 1<sup>st</sup>. The Executive Director of Institutional Research and Data Management search will be starting soon and there are ~12 faculty searches planned for the 2019-20 cycle. Dr. Brow reported on some enrollment figures and trends for Missouri S&T. Improving student success, especially retention and graduation rates, is an urgent priority. They are the primary factors in our low (179<sup>th</sup>) USNWR institutional ranking among national universities. Our undergraduate numbers are the lowest since 2013, our graduate numbers are the lowest since 2009, our distance/online students are the lowest since 2010, our international undergraduates are the lowest since 2008, and our international M.S. students are the lowest since 1996. The Provost's Office is focused on improving the effectiveness of recruiting (undergraduate, graduate, on-campus, distance/online, domestic, international).

Concerns expressed by Faculty Senators during Dr. Brow's report included a question about the need for an Associate Vice Chancellor for Research during the current budgetary circumstances, the correlation between admission standards on subsequent retention and graduation rates, and the tradeoff between an institution's reputation and the perceived ease of earning a degree there.

The details of the report as well as division updates are posted at the following link: [Provost Report 9.26.19](#)

## **VII. New Business**

None

## **VIII. Adjourn**

The meeting adjourned at 3:42 PM.

Respectfully submitted,  
Kelly Homan, Secretary