



22 Sep 2016

## Faculty Senate Minutes Sep. 22, 2016

Missouri University of Science and Technology Faculty Senate

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**Volume X, Number 2**  
**Minutes of the Faculty Senate Meeting**  
**September 22, 2016**

**I. Call to Order and Roll Call**

The meeting was called to order by Past President Mark Fitch, filling in for Tom Schuman who was participating in the Leadership Development Program. Roll was called by Secretary Barbara Hale. Those whose names are grayed out below were absent.

William Bragg, (Max Tohline for) Lance Haynes, Audra Merfeld-Langston, Mark Mullin, (Ron Frank for) David Westenberg, Craig Claybaugh, Fui-Hoon Nah, Daniel Forciniti, Ali Rownaghi, Richard Dawes, Jeffrey Winiarz, Klaus Woelk, (Stuart Baur for) Joel Burken, Mark Fitch, (Sajal Das for) Fikret Ercal, Chaman Sabharwal, Michael Davis, Levent Acar, Kurt Kosbar, James Drewniak, Maciej Zawodniok, Trent Brown, K. D. Dolan, Steven Corns, Abhijit Gosavi, Ralph Flori, Wan Yang, Kathleen Sheppard, David Van Aken, Wayne Huebner, Martin Bohner, Akim Adekpedjou, S.N. Balakrishnan, Umit Koylu, Gearoid MacSithigh, Ashok Midha, Otis Register, Shoaib Usman, Paul Worsey, Barbara Hale, Ulrich Jentschura, Amber Henslee

**II. Approval of September 22, 2016 Minutes**

The minutes of the September 22, 2016 meeting were approved as submitted.

**III. Campus Reports and Responses**

**A. President's Report, M. Fitch for T. Schuman**

Mark Fitch presented the highlights of the President's Report, beginning with the current issues being considered by Intercampus Faculty Council (IFC). IFC continues to look at Post Tenure Review this year, considering how the process might be improved by adding an element of reward for exemplary performance. Our IFC members for 2016-17 are Tom Schuman, Sahra Sedigh Sarvestani, and Mark Fitch. The IFC Annual Retreat is scheduled for September 29-30.

Several candidates for the UM System President Search were recently interviewed; more information should come out later this fall.

Committee elections were held at the April 21, 2016 Faculty Senate meeting and at the General Faculty meeting, but are several committee positions that still need to be filled. These will be addressed during the RP&A portion of the meeting.

Grievance Resolution Training was held on August 31. Due to the small number of grievances each year, sometimes the process is not well known. A flowchart of the grievance process with web links will be posted on FS website.

Title IX Panelist Training was held on September 9 with good participation by faculty, administrators and staff.

In campus wide news, results of the 2015 Female Campus Climate Report (the Catherine Riordan report) are posted on the Provost's website, with a secure login required for access. The results of the Collaborative on Academic Careers in Higher Education (COACHE) survey were received. Todd Benson, a representative from COACHE, met with the Faculty Recruitment and Retention Council to begin rollout of the results of the Survey.

Dr. Schuman's report also included a list of campus issues, indicating several areas of significant progress and a few that were either on hold or delayed, which included the following:

- Bylaws changes and Dean search process
- Cap enrollment for specific departments
- Search process for next Vice Provost and Dean of the College of Engineering and Computing

Representatives of IBIS (Interactive Business Inclusion Solutions) are tentatively scheduled to visit campus around October 10; the visit will likely include a special called meeting of the General Faculty.

The Chancellor conducted several listening sessions on September 21-22 with the College of Engineering Departments. David Russell, Chief of Staff to President Middleton, attended as an observer and representative of UM System. He also attended the Hasselmann Alumni House Ribbon Cutting.

Details of the President's Report are available at the following link:  
[PresidentReport9.22.16](#)

## **B. Administrative Reports**

### **i. Chancellor's Report**

Chancellor Schrader reported that she had spent the last few days with David Russell from UM System visiting with each of the College of Engineering and Computing Departments. Similar visits with College of Arts, Sciences and Business will also be conducted.

Dr. Schrader reported that fall enrollment ended with an official number of 8,838 students enrolled. She explained that efforts have been made to control the growth curve and to move enrollment to those areas where there is capacity, such as in Arts, Sciences and Business, particularly in undergraduate programs. Chancellor Schrader mentioned that she recently attended a meeting of the Missouri 100, a group of advisors to the President of the University of Missouri System. She stated that we are in much better position than our sister campuses with regard to enrollment and budgets.

She also gave an update on our progress toward the goal of adding 100 faculty by 2020, stating that we have hired 42 faculty, 4 faculty searches are currently underway and 11 are scheduled to begin this fall. Requests were made for a breakdown of the 42 faculty already hired between Tenure-Track and Non-Tenure Track faculty and also for the faculty headcount compared to student enrollment from 2012-2016. Chancellor Schrader committed to provide that information at a later date.

Chancellor Schrader thanked the faculty for sharing their concerns about how we need to be investing in our graduate students and for working together to produce the graduate funding program initiative, describe by Tom Schuman as “the most transformational change since he’s been here in 1999.” In addition, the Chancellor’s Distinguished Fellowships was launched this fall and will follow the same model of appointment stipend, paid tuition and fees, plus a \$10,000 fellowship on top of that. These investments promise to greatly enhance our graduate recruiting and retention efforts.

Dr. Schrader stated that this will be another challenging year in the Legislature, politically and economically. She thanked faculty who regularly welcome legislators into your labs, because it makes a difference. Legislative priorities continue to focus on support for overall increase for performance funding for public institutions, completion of Schrenk Hall renovations, and funding for the 50/50 project for the Advanced Construction and Materials Lab.

Chancellor Schrader noted several upcoming calendar items, including her State of the University Address on October 4, Faculty First Friday on October 7 and the Strategic Plan Mid-Cycle Review scheduled for November 10-11.

Dr. Schrader mentioned the Climate Survey, which is a repeat of the survey that was done in 2012. This will show us where we are now in regards to diversity and inclusion issues. The full results of the first survey are posted at [mstiedi@mst.edu](mailto:mstiedi@mst.edu). The survey is being conducted on all four campuses. The goal is for 100 percent participation in the survey.

Details of the Chancellor’s Report are available at the following link:  
[ChancellorReport.9.22.16](#)

## **ii. Provost’s Report**

Melanie Mormile presented the Provost’s Report for Robert Marley, who was participating in the leadership Development Program in Columbia.

Dr. Mormile announced that the Provost is seeking applicants for a .25 FTE Faculty Fellow position for Spring Semester 2017. This individual will provide assistance on administrative projects related to faculty promotion and tenure policy and procedures, faculty excellence, and curriculum development. Interested faculty members should

submit a written statement explaining why they are interested to [mmormile@mst.edu](mailto:mmormile@mst.edu). Applications are due by October 21, 2016.

The Provost Office is instituting a quarterly newsletter to improve communication with our constituents. Suggestions for inclusions are invited.

Dr. Marley wanted to provide an update on the Dean's Resource Task Force, which was formed to review funding sources to support the two colleges. As a result of the work of the Task Force, five key responsibilities have been transferred from the Provost's Office to the Deans. These start-up packages, retention offers, instructional laboratories and equipment upgrades, supplemental core instrumentation (miscellaneous instruction), and matching funds. Questions should be addressed to the deans.

Three representatives of the Council of Graduate Schools will visit campus October 31-November 2, 2016 to conduct a review of Office of Graduate Studies. They will review the graduate programs and services offered by the Office.

Ryan Rapp, the chief audit executive for the UM System, is conducting an audit of the Office of Sponsored Program (OSP); the audit will continue through November. The purpose of the audit is to identify within OSP the best way to manage the research infrastructure and compliance obligations of the Office.

Finally, Dr. Mormile announced that a number of administrators will be retiring from their positions. Laura Stoll, Vice Provost and Dean for Enrollment Management is retiring at the end of October. A retirement celebration for Laura and her husband, Randy, who is also retiring, is scheduled for the afternoon of October 24. Tracy Primich, Director of the Library will also retire at the end of the 2016-17 academic year.

Steven Corns stood to thank Laura Stoll for her many years of service, first as Registrar and then as Dean of Enrollment Management. Dr. Corns led the body in a round of applause.

Details of the Provost's Report and Division Updates are available at the following link: [ProvostReport.9.22.16](#)

### **C. Staff Council Report**

Joe Boehm presented Staff Council's Report for Beth Abner. Staff Council wanted to thank the faculty for their support and participation in Staff Day 2016, especially calling out Mark Fitch for his willingness to take a pie in the face.

Fall Staff Appreciation Day is set for Halloween with activities centered around the Puck, weather permitting.

The Staff Council Report is available at [StaffCouncil.9.22.16](#).

#### **D. Student Council**

Morgan Hale reported for Student Council, mentioning that she and her officers are working very hard on several items this year. The Climate Survey was just sent out, and they are also conducting a student interest survey to assist in determining areas of focus. One area that seems to be a consistent complaint is the need for a recreation center. The fitness center is extremely small, very over-crowded and inadequate. They are working with Dr. Murphy and Walt Branson to utilize the rec fee that already exists for a new project. Morgan also mentioned that another need is better transportation for students. Student Council is working with a transportation auditor to assess the situation and assist with a transportation plan. Possible considerations are getting rid of the eBus, purchasing another one or incorporating bike paths. A key concern of the Student Council is to change the way Student Council is viewed by the student body and find ways to improve attendance and participation.

#### **E. Council of Graduate Students**

Sudharshan Anandan presented the report from the Council of Graduate Students. Sudharshan expressed appreciation to the Office of Graduate Studies, Faculty Senate and Administration for the work done to implement the new graduate funding program for PhD students. The next step is to better communicate to graduate students about the program. Toward that end, CGS is working with the Office of Graduate Studies to produce an FAQ list that will be posted on the website.

The first department representatives meeting was held recently. Like Student Council, CGS is also trying to build up participation. Department representatives are being confirmed with the first meeting set for October 7.

The Ignite Rolla event is scheduled for October 25. The theme is Breaking Barriers. CGS is currently looking for faculty and community speakers for the event.

CGS is working with International Affairs to resolve issues faced by international students when applying for coops. Some of the applications were rejected because of a deadline that was not aligned with the SEVIS deadlines. Efforts are being made to prevent this happening in future years.

Details of the Council of Graduate Students report are available at [CGS.9.22.16](#).

### **IV. Reports of Standing and Special Committees**

#### **A. Curricula Committee**

Kurt Kosbar presented the Curricula Committee report for Ilene Morgan, who had a class conflict. The Curricula Committee met on August 16 to review two degree change requests, eighteen course change requests and 4 experimental course requests.

**Motion:** The Curriculum Committee moves for Faculty Senate to approve the DC and CC form actions as presented.

*The motion passed.*

## **B. Information Technology/Computing**

Thomas Vojta began the ITCC report by announcing the ITCC officers for 2016-17:

Chair - Thomas Vojta

Vice Chair - John Singler

Research Computing - Richard Dawes

eLearning Subcommittee – Jeff Schramm

Computer Security Subcommittee – Daniel Tauritz

Dr. Vojta discussed the campus move from using Blackboard to Canvas, explaining that in Fall 2016, both Canvas and Blackboard will be available. The Blackboard license expires December 31, 2016; any content not removed prior to that date will be inaccessible. EdTech will provide training and assistance with content migration.

Another change coming this fall is the addition of a second or two-factor authentication code for all campus accounts, similar to what is currently used by some online banking institutions. In other updates, the backup generator for the HPC cluster is installed and running, the large HPC upgrade is underway, the CIO search has started and the Research and Technology Development conference was held on campus earlier this month. IT is experiencing ongoing personnel issues, with a 44% staff turnover rate since 2013. ITCC is involved in the development of Business Policy Manual 1204, which will restrict faculty purchases of IT equipment.

It was mentioned that several workshops have been planned to provide assistance on how to move content, combine courses, and configure settings and notifications. The first workshop will be held from noon to 1 P.M. on October 6 in 103 Library.

Details of ITCC's report are available at the following link:

[ITCC.9.22.16](#)

## **C. RP&A**

Mark Fitch reported for the Rules, Procedures and Agenda Committee noting that the April elections left some unfinished business with open committee positions to fill.

The following committees still need nominees:

**Academic Freedom & Standards** (1 position, 2 yr. term)

(1) This committee is concerned with the academic freedom of faculty and promoting academic excellence. It recommends and reviews policies concerning requirements for admission, graduation and academic standards. (2) Each Department may nominate one faculty member for service on the Academic Freedom and Standards Committee. The Faculty Senate will select from the nominees eight (8) faculty members to serve on the committee. Faculty members serve a two-year (2-year) term with approximately one half elected each year.

**Facilities Planning** (1 position, 2 yr. term)

(1) This committee studies and makes recommendations to the Faculty Senate and the Chancellor concerning policies and priorities for physical facilities, including buildings, equipment, and land acquisition and use. The committee also makes recommendations to the Faculty Senate on policy pertaining to parking, security, traffic and matters affecting campus safety.

(2) Each Department may nominate one faculty member for service on the Facilities Planning Committee. The committee shall consist of three (3) faculty members elected from and by the Faculty Senate; four (4) elected by the Faculty Senate from the list of department nominees; one administrative member appointed by the Chancellor, one student selected by the Student Council, and one graduate student selected by the Council of Graduate Students and one non-voting member selected by the Chief Information Officer. Faculty members shall serve for a two-year (2-year) term with approximately one half selected each year. The remaining committee members shall be elected, or appointed, annually.

**Grievance Resolution Panel** ((2 positions) – or 1 (confirm with Tom or Mark)

1) This panel is concerned with the fair and equitable resolutions of faculty grievances with the University. It functions according to the principles stated in the Academic Grievance Procedure adopted by the University of Missouri Board of Curators. It may also make recommendations for policy changes through Faculty Senate to the Board of Curators.

2) Two or four GRP faculty members (plus 2 alternate faculty members) will be chosen by the Faculty Council (FC) or Faculty Senate (FS) after consultation with the Chancellor or Chancellor's designee, via an application process designed by the FC or FS.

**Parking, Security and Traffic**

(1) The committee oversees application of rules and regulations concerning parking and traffic. It functions according to the principles stated in the Board of Curators' description of the Missouri S&T Traffic Regulations.

(2) Each Department may nominate one (1) faculty member for service on the Parking, Security and Traffic committee. The committee shall be composed of twelve (12) faculty members elected by the Faculty Senate from the list of department nominees for a (2-year)



term with one half being elected each year, two undergraduate students selected by the Student Council, one graduate student selected by the Council of Graduate Students, one member selected by Staff Council, and the Director of the Physical Plant. Student terms shall be for one year. The Director of the University Police shall be a member ex officio. Two (2) additional committee members may be appointed by the Chancellor. The Chancellor shall designate one of the faculty committee members as chair.

**Conflict of Interest** (2 positions to serve remainder of terms vacated by retirements)

3 Tenured Faculty Members appointed by Faculty Senate – (3-year) term (two appointments initially will be for a (2-year) term to stagger new appointments

These committee positions were filled:

**Intellectual Property and Technology Transfer Committee**

*David Wright was nominated and elected to fill the vacant position...*

**Grievance Oversight Committee**

The chair of the Oversight Committee is required by CRR 370.010 to be a member of the Faculty Senate.

*Daniel Forciniti was nominated and elected as chair of the Oversight Committee.*

**V. Old Business**

None.

**VI. New Business and Announcements**

None.

**VII. Adjourn Regular Session**

The regular meeting adjourned at 2:45 PM.

**VIII. Executive Session Call to Order**

**IX. Approval of June 16 Executive Session Minutes**

**X. Adjourn Regular Session**

Respectfully submitted,  
Barbara Hale, Secretary