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Policy - Scholars' Mine Governance

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Recommended Citation

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Purpose

The objective of this policy is to define how Scholars' Mine is governed and managed.

Governance

Scholars' Mine is the institutional repository for the Missouri University of Science and Technology (Missouri S&T) and is operated and managed by Curtis laws Wilson Library. The Scholarly Communications Librarian has overall responsibility for management, development and growth of Scholars' Mine. The Institutional Repository Coordinator reports to the Scholarly Communications Librarian and provided daily management and oversight of Scholars' Mine operations including management of student employees and coordination with other library staff.

The Scholars' Mine Management Team is led by the Scholarly Communications Librarian with the assistance of the Institutional Repository Coordinator. Other members of the team include librarians and library staff who play a role in the operation of Scholars' Mine. This team meets weekly to review ongoing projects, schedule work and discuss and resolve operating issues as they arise.

Input and influence from the campus at large is provided through the Scholars' Mine Advisory Committee. This committee, chaired by the Scholarly Communications Librarian shall meets twice a year, once in the fall and spring to review progress, monitor growth and provide strategic advice. The committee membership shall consist of the Institutional Repository Coordinator who acts a Secretary, The Library Directory and Assistant Director and other campus stakeholders.

Policy Review

This policy and the actions and activities associated with it will be evaluated regularly to ensure that implemented strategies continue to support the Library's mission and policies, use resources in a cost-effective manner, and adapt appropriately to address evolving law and technologies. This evaluation will be completed at least once every three years.