
Digital Commons - Heartland User Group + IR Day


13 Oct 2017, 11:00 AM - 11:15 AM

Customizing Metadata Fields and using the Content Inventory Report to Manage Digital Commons

Nancy S. Krost

Missouri University of Science and Technology, krostdn@mst.edu

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<https://scholarsmine.mst.edu/dc-hug/2017/schedule/27>

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Customizing Metadata Fields and using the Content Inventory Report to Manage Digital Commons

Nancy Krost

Missouri University of Science and Technology

Happy Friday the 13th!



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Dynamic modeling, stability analysis, and controller design for DC distribution syste...
Reza Ahmadi
Doctoral Dissertations



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Across the Repository

- ▶ authorized_name
- ▶ date_uploaded
- ▶ last_revision_date
- ▶ author_count
- ▶ faculty_author_count
- ▶ author_type

Customizing Metadata

- ▶ Theses and Dissertations
- ▶ Faculty Work
- ▶ Conferences
- ▶ Art

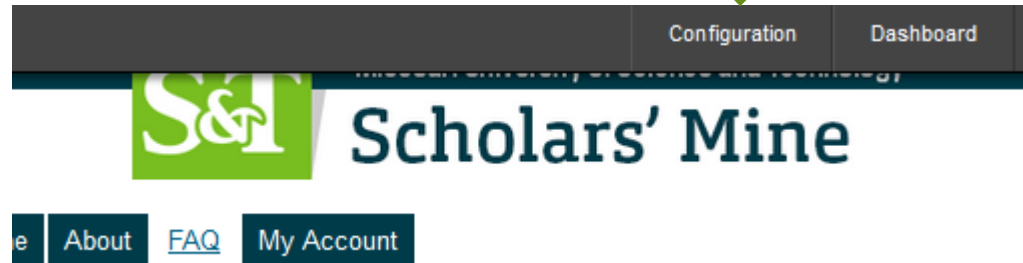
- ▶ Custom citations
 - ▶ ieee style for most of our STEM disciplines
 - ▶ Not displayed but used in creation of the citation

The Content Inventory Report

Why use it?

- ▶ Compare series
 - ▶ Faculty Works
 - ▶ Theses and Dissertations
- ▶ Missing or incorrect data
 - ▶ Compare primary_document_attached to document_version
 - ▶ Check rights
 - ▶ Check article_conference_proceedings for meeting information
 - ▶ Check volume, issue, page #s (enriching faculty works)

Content Inventory Report



Then, WAIT....

Content Inventory

Report Options

This tool allows you to generate a comprehensive overview of the content of your repository or publication. Make your selections, press Save Changes, and then generate the report of your choice. [Learn more about the Content Inventory.](#)

[Save Changes](#)

INCLUDE COLLECTED CONTENT IN YOUR REPORT(S)

Structure Report (Site-Level Only)

This report will contain a list of your publications (by URL) and the amount of published content in each.

[Generate Structure Report](#)

Metadata Report

This report provides options to include metadata for fields in Scholars' Mine, plus fields used by collected content.

[Generate Metadata Report](#)

INCLUDE UNPUBLISHED (WITHDRAWN, REJECTED, ETC) CONTENT IN THE METADATA REPORT

[VIEW / EDIT METADATA](#)[VIEW / EDIT PUBLICATIONS](#)

Field Name	Display Name	Include In Report?
		SELECT ALL <input type="checkbox"/>
abstract	Description	<input type="checkbox"/>
abstract_format	Abstract Format	<input type="checkbox"/>
access	Access Type	<input type="checkbox"/>
acknowledgements	Cover Page Footnote	<input type="checkbox"/>
additional_text_uri	Additional Text Link	<input type="checkbox"/>
additional_text_url	Link to related content	<input type="checkbox"/>
addtl_rights	Additional Rights Information	<input type="checkbox"/>
advisor1	Research Advisor	<input type="checkbox"/>

The Content Inventory Report - legacy fields

1	D	C	U	E	F	G	H	I	J	K	L	M
	last_rev	legacy_collection	legacy_contributor_author	legacy	legacy	legacy_dateaccession	legacy	legacy	legacy_identifier_uri	legacy	title	calc_url
2		10355/16379 10355/16512				2010-03-24 00:00		16062	http://hdl.handle.net/10355/16528		Faculty Se	http://scholarsmine.mst.edu/facsenate_min/1
3		10355/16379 10355/16512				2010-03-24 00:00		16065	http://hdl.handle.net/10355/16531		Faculty Se	http://scholarsmine.mst.edu/facsenate_min/2
4		10355/16377 10355/16496	Garvens, Oscar		0			16068	http://hdl.handle.net/10355/16534		Iron ores a	http://scholarsmine.mst.edu/professional_theses/185
5		10355/16377 10355/16420	Millsaps, Thomas H.		0			16070	http://hdl.handle.net/10355/16536		S. Y. & F.	http://scholarsmine.mst.edu/professional_theses/4
6		10355/16377 10355/16496	Greason, John D.		0			16072	http://hdl.handle.net/10355/16538		Copper ore	http://scholarsmine.mst.edu/professional_theses/5
7		10355/16377 10355/16420	Millsaps, Thomas H.		0			16073	http://hdl.handle.net/10355/16539		Profile of tl	http://scholarsmine.mst.edu/professional_theses/6
8		10355/16376 10355/16415	Zvanut, Frank Joseph, 1911-		0			16074	http://hdl.handle.net/10355/16540		Pyrochemi	http://scholarsmine.mst.edu/doctoral_dissertations/505
9		10355/16380 10355/16507	Wilson, Authur Winter, George			2011-01-05 00:00		16075	http://hdl.handle.net/10355/16541		Report on	http://scholarsmine.mst.edu/ccfss-library/89
10		10355/16380 10355/16507				2011-01-03 00:00		16076	http://hdl.handle.net/10355/16542		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/199
11		10355/16380 10355/16507				2011-01-03 00:00		16077	http://hdl.handle.net/10355/16543		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/200
12		10355/16380 10355/16507				2011-01-03 00:00		16079	http://hdl.handle.net/10355/16544		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/1
13		10355/16380 10355/16507				2011-01-03 00:00		16081	http://hdl.handle.net/10355/16545		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/201
14		10355/16380 10355/16507				2011-01-03 00:00		16084	http://hdl.handle.net/10355/16547		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/2
15		10355/16380 10355/16507				2011-01-03 00:00		16085	http://hdl.handle.net/10355/16548		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/202
16		10355/16380 10355/16507				2011-01-04 00:00		16086	http://hdl.handle.net/10355/16549		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/203
17		10355/16380 10355/16507				2011-01-04 00:00		16087	http://hdl.handle.net/10355/16550		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/3
18		10355/16380 10355/16507				2011-01-04 00:00		16088	http://hdl.handle.net/10355/16551		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/4
19		10355/16380 10355/16507				2011-01-04 00:00		16089	http://hdl.handle.net/10355/16552		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/204
20		10355/16380 10355/16507				2011-01-04 00:00		16090	http://hdl.handle.net/10355/16553		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/205
21		10355/16380 10355/16507				2011-01-04 00:00		16092	http://hdl.handle.net/10355/16554		Cornell Un	http://scholarsmine.mst.edu/ccfss-library/206
22		10355/16380 10355/16507				2011-01-20 00:00		16093	http://hdl.handle.net/10355/16555		Tests on c	http://scholarsmine.mst.edu/ccfss-library/207
23		10355/16380 10355/16507				2011-01-20 00:00		16094	http://hdl.handle.net/10355/16556		American l	http://scholarsmine.mst.edu/ccfss-library/5
24		10355/16380 10355/16507				2011-01-20 00:00		16096	http://hdl.handle.net/10355/16557		School of	http://scholarsmine.mst.edu/ccfss-library/6
25		10355/16380 10355/16507				2011-01-20 00:00		16097	http://hdl.handle.net/10355/16558		School of	http://scholarsmine.mst.edu/ccfss-library/7

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access	Access Type	<input type="checkbox"/>
acknowledgements	Cover Page Footnote	<input type="checkbox"/>
additional_text_uri	Additional Text Link	<input type="checkbox"/>
additional_text_url	Link to related content	<input type="checkbox"/>
addtl_rights	Additional Rights Information	<input type="checkbox"/>
advisor1	Research Advisor	<input type="checkbox"/>

Structure Report

- ▶ Lists Publication (series, event, etc.)
- ▶ Lists # of published items in each
- ▶ Uses
 - ▶ Groupings with no publications
 - ▶ Empty publications - Are these for the future? Need to hide?
- ▶ Format Number of Published Items as numbers
 - ▶ ASAP Utilities
 - ▶ Data: Text to Columns

QUESTIONS?

