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Faculty Senate Minutes Mar. 23, 2017

Missouri University of Science and Technology Faculty Senate

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Volume X, Number 9
Minutes of the Faculty Senate Meeting
March 23, 2017

I. Call to Order and Roll Call

The meeting was called to order by President-Elect Sahra Sedigh Sarvestani, filling in for Tom Schuman. Roll was called by Secretary Barbara Hale. Those whose names are grayed out below were absent.

William Bragg, Lance Haynes, Audra Merfeld-Langston, Mark Mullin, David Westenberg, Craig Claybaugh, Fui-Hoon Nah, Daniel Forciniti, Ali Rownaghi, Richard Dawes, Jeffrey Winiarz, Klaus Woelk, (William Schonberg for) Joel Burken, Mark Fitch, Fikret Ercal, (Ali Hurson for) Chaman Sabharwal, Michael Davis, Levent Acar, Kurt Kosbar, James Drewniak, Maciej Zawodniok, Trent Brown, K. C. Dolan, Steven Corns, Abhijit Gosavi, Ralph Flori, Wan Yang, Kathleen Sheppard, (Matt O’Keefe for) David Van Aken, Wayne Huebner, Martin Bohner, (V. A. Samaranayake for) Akim Adekpedjou, S.N. Balakrishnan, Umit Koylu, Gearoid MacSithigh, Ashok Midha, Otis Register, Shoaib Usman, Paul Worsey, Barbara Hale, Ulrich Jentschura, Amber Henslee

II. Approval of Minutes

The minutes of the [February 23, 2017](#) meeting were **approved** as submitted.

III. Campus Reports and Responses

A. President’s Report

President-Elect Sahra Sedigh Sarvestani presented the President’s Report prepared by Dr. Tom Schuman, who was away conducting research.

Dr. Schuman’s report highlighted topics to be discussed at the Intercampus Faculty Council (IFC) on March 24. Drs. Mark Fitch and Sahra Sedigh Sarvestani will represent S&T at the meeting. Among the topics on the agenda is a review of the status of the Board of Curators’ (BOC) enacted Collected Rules and Regulations (CR&Rs). The changes are expected to be approved at the April BOC, which will be held on our campus. Also on the agenda is a discussion of the State auditor’s report on “bonus” incentive salary for UM System administrators, including relocation and travel compensation.

Professor Schuman’s report also covered the afore-mentioned Board of Curators’ meeting scheduled for April 27 and 28 on the S&T campus. Planning is underway for the two day meeting, which includes a dinner presentation on Thursday evening hosted by Administration and a Friday morning breakfast presentation hosted by Faculty

Senate. Ideas for projects or programs to be presented at the dinner event should be submitted to Tom Schuman, Steve Corns, or Elizabeth Smith. The breakfast presentation will highlight Missouri S&T's Engineers Without Borders program.

Budget Discussions are ongoing, with an open forum planned for 3 p.m. on Friday, March 24 in 125 Butler-Carlton. Some of the areas to be discussed are a proposal to realign upper administration in order to find efficiencies and cost savings, a draft budget that was shared with Faculty Senate officers, and ideas that came out of the budget task forces conversations.

Details of the President's Report are available at the following link:

[PresidentReport3.23.17](#)

B. Administrative Reports

i. Chancellor's Report

Chancellor Schrader gave a brief report, focusing first on the budget situation. Dr. Schrader reminded the Senate that she presented a budget timeline at the previous meeting. She pointed out that there will be a Budget Open Forum on March 24 and she encouraged everyone to participate.

Dr. Schrader commented that in April leadership will be taking into consideration all of the information received and the steps needed to balance the FY18 budget will be determined. She clarified that the FY17 withhold and budget has been handled centrally. She stated that to date, knowing what we know at this time, there are no plans to reduce faculty lines or miscellaneous instruction. She stressed, however, that as news from the state continues to be bleak, adjustments will need to be made.

Dr. Schrader stated that if we use the scenario that is being vetted based on modified input received from the divisions, the reductions would fall out as follows:

- 0.2% TO 0.3% on average for academic departments
- 1.1% at the college level
- 2.3% on average for academic affairs
- 4% average for all other areas

Chancellor Schrader commented that there is a lower than projected revenue from tuition and fees due to the decline in enrollment primarily in international and master's students. Since many of those are full-paid students, that affects our budget dramatically. The Vice Chancellors have been asked to produce two more scenarios: an additional one percent reduction and an additional two percent reduction scenario. In addition, there are other studies going on, such as restructuring and streamlining upper level administration, which should produce

some funds that can be invested in merit raises, faculty or miscellaneous instruction.

Dr. Barbara Hale asked the dollar amount associated with the reduction in enrollment. Chancellor Schrader did not have that information on hand, but she did point out that in this budget scenario with a 2.1 % tuition increase (which is the CPI) that we had \$1.5M to invest; but that \$1.5M margin has closed.

Chancellor Schrader reflected back on the progress that has occurred over the last five years. She commented that it has been tremendous to have shared that opportunity and to help highlight and facilitate the good work that has been done. She thanked the faculty for the opportunity to serve as chancellor of this fine university. Dr. Schrader closed by stating, “Once a Miner, always a Miner!”

The Senate body responded with a round of applause.

Details of the report are available at the following link:

[ChancellorReport3.23.17](#)

ii. Provost’s Report

Provost Marley opened his report with an update on some of the ongoing searches. He stressed that the search for the CEC Vice Provost and Dean is ongoing and nearing the first round interview stage. Dr. Marley commented that he has been in discussion with President Choi about this search and that they do not believe there is any reason for concern about candidates being uncertain about coming to an institution with an interim chancellor. He did point out that as the time comes for him to make a recommendation on whom to hire, he would discuss his recommendation with the President as he would with anyone who would be his supervisor.

Dr. Marley went on to point out that Dr. David Duvernell will become the chair of Biological Sciences this fall. He called on Steve Roberts, as chair of the GGPE chair search to give a brief update. Vice Provost and Dean Roberts reported that the search firm had identified several strong candidates and that they hope to conduct interviews in early to mid-April. Dr. Marley stated that he has authorized internal searches to be conducted for chairs for Engineering Management and Systems Engineering as well as Psychological Science. Both of those have already been started. Provost Marley stated that the Library Director position will post in April and that search committee will be chaired by Venkat Allada. He explained that the searches for the CIO and Vice Provost and Dean of Enrollment Management will be deferred to FY18. The decision to defer these two searches was made partly due to the large number of searches currently underway and partly to provide some stability over the next year in these two critical areas.

Provost Marley referred briefly to the Chancellor's update on the budget, adding that visits to units are taking place to solicit input on budget reduction issues.

Dr. Marley announced that three Missouri S&T faculty have received NSF Career Awards this year: Caizhi Zhou (Materials Science and Engineering), Jie Gao (Mechanical and Aerospace Engineering), and Edward Kinzel (Mechanical and Aerospace Engineering). He remarked that not many campuses get more than one or two of these in a year. Dr. Marley encouraged the faculty to review the full report as posted to see the updates and news from units reporting to the Provost.

Professor Gearoid MacSithigh asked who is currently serving in the leadership roll for Enrollment Management. Dr. Marley pointed out that Tim Albers is serving in that interim position and that he is doing a fine job, as is Dan Utrecht for Information Technology.

Dr. MacSithigh went on to ask if a Library Director will be in place when the current director steps down at the end of this semester. Provost Marley replied that there may be short-term gap, which would involve appointing an interim.

Details of the report are available at the following link:
[ProvostReport.3.23.17](#)

C. Staff Council Report

Staff Council President Beth Abner reported that Staff Council is in full preparation for Staff Day, which will be held May 17. She encourage faculty to nominate staff for Staff Excellence Awards, explaining the vetting process. The Awards will be presented on Staff Day. Donations are being sought for the silent auction, which helps to fund Staff Day, as well as other Staff Council Activities. There are also lots of opportunities for volunteering.

Details of the report are available at the following links:
[StaffCouncil3.23.17](#)

D. Student Council

Scottie Thomas reported for Morgan Hale on recent Student Council activities. Student Council will conduct a Fitness Center open forum to present their efforts toward expanding the Fitness Center. The forum will be held at 6 PM on April 26 in B-10 Bertelsmeyer Hall. The Student Academic and Advising Survey was distributed last week and will be open until Monday, April 3. Finally, Student Council will focus on transitioning and selecting the next Executive Board.

Provost Marley congratulated Scottie on being elected Student Body President for 2017-2018. The Senate body responded with a round of applause.

Details of the report are available at the following links:

[STUCO.3.23.17](#)

**E. Council of Graduate Students
- NO REPORT**

IV. Reports of Standing and Special Committees

A. Curricula

GT. Schuman (3 mins)

Professor Gearoid MacSithigh presented the Curricula Committee report for Dr. Schuman. The Curricula Committee met on March 1 to review one degree change request, twenty course change requests and one experimental course request.

Motion: The Curriculum Committee moves for Faculty Senate to approve the DC and CC form actions.

The motion passed.

Details of the report are available at the following links:

[CCCReport.3.23.17](#)

[CCC.FS.Slides](#)

B. Information Technology/Computing

T. Vojta (5 mins)

Professor Vojta reported that the ITCC met recently to discuss two issues. Information Technology (IT) is facing cuts of more than 5% in the current budget outlook. This proposed cut includes five open positions with cuts in services expected. ITCC will meet with the Provost and IT in early April to discuss ways to minimize the impact to the campus.

The other topic was a continuation of discussion of the BPM 1204. ITCC is working with IT on local implementation, including efforts to streamline the approval process and develop lists of exempted items and projects. Input is sought from departments and individual faculty.

Details of the report are available at the following links:

[ITCC.3.23.17](#)

C. Public Occasions

S. Sedigh Sarvestani (2 mins)

Dr. Sahra Sedigh Sarvestani presented the Open House dates for 2017-2018:

October 7, 2017

November 11, 2017
February 19, 2018
April 14, 2018

Motion: The Public Occasions Committee moves for Faculty Senate to approve the Open House Dates for 2017-2018 as proposed by the Office of Admissions and approved by the Public Occasions Committee.

The motion passed.

Details of the report are available at the following links:
[PublicOccasions3.23.17](#)

D. Budgetary Affairs

B. Hale (3 mins)

Dr. Barbara Hale reported that the Budgetary Affairs Committee Budget Task Force and the Administrative Budget Task Force met jointly twice to discuss budget reduction proposal. Dr. Hale presented some concerns regarding the Budget Reduction Scenario as identified by the members of the task forces and Faculty Senate officers.

- \$4.6M in reductions
- \$20M is “set aside”
- 5% Sponsored Programs reduction
- \$500K in Lab Improvement Reduction
- Miscellaneous Instruction not funded
- \$569K IT Reduction

Provost Marley commented that Miscellaneous Instruction is funded, however, we do not know if we will be able to make that rate permanently. He clarified that we are seeking permanent funding for Miscellaneous Instruction. Dr. Marley also commented that in regards to IT, almost \$500,000 of the cuts were salary and benefits for manager and director positions that have been open for some time. As a starting point, considerations must be made as to whether those open positions are vital at this time.

Details of the report are available at the following links:
[BAC.3.23.17](#)
[FY17-18 Reduction Scenarios](#)

E. Administrative Review

W. Schonberg for N. Stone (3 mins)

Dr. William Schonberg presented the Administrative Review Committee report, stating that 370 surveys were distributed Monday, March 6 to all faculty with regards to evaluating the Chancellor, the Provost, the Vice Chancellor for Global and Strategic Partnerships, Vice Chancellor for Human Resources, Equity and Inclusion, Vice Chancellor for Finance and Administration, Vice Chancellor for Student Affairs, and Vice Chancellor for University Advancement. In addition, 155 surveys were distributed

only to faculty in the College of Arts, Sciences, and Business to evaluate the Vice Provost and Dean. Dr. Schonberg indicated that two reminders will be sent and that the surveys will close on Sunday, March 26 at 11:59 p.m.

Dr. Schonberg explained that a question came up during committee discussions about what to do with the Chancellor's Survey in light of her announced departure. The committee discovered that there is no policy regarding what to do when the administrator being reviewed announces an impending move, therefore the committee is seeking guidance from the Senate. To facilitate the discussion the Administrative Review Committee proposed that in this situation, the data collected be purged.

Motion:

Given the announcement that the Chancellor will assume the Presidency at Wright State University on July 1, 2017, and

Whereas there is currently no policy about what to do with a survey that is in progress regarding an administrator who has announced his/her resignation, and

The Administrative Review Committee discussed what such policy of procedure could be and proposes the following motion to open a discussion on this topic in the Faculty Senate:

If an administrator being reviewed resigns from the University of Missouri during the review process (but not merely announces a pending resignation or reassignment to another position in the University of Missouri System in the near future), then the survey and all data related to that person's review be purged.

Dr. Drewniak asked whether the chancellor had submitted a signed letter of resignation. He went on to say that if no resignation has been submitted, there is no guarantee the administrator will leave, and a risk remains that she could stay. Professor Schonberg commented that he would defer to the Chancellor should she want to respond.

Chancellor Schrader replied that there is no risk, but did not specify whether she had submitted a letter of resignation.

Professor Fitch asked if the Chancellor would like to receive the feedback, which could admittedly be quite skewed. Chancellor Schrader reminded the body that the Administrative Review Committee initially recommended that the Chancellor and Provost not be reviewed this year because there had not been enough time for change to happen. She stated that several individuals had told her that they would not submit the survey. For these reasons, she indicated that the results of this year's survey would not be helpful.

Motion: Dr. Fitch pointed out since the motion has not yet been considered by the Rules, Procedures and Agenda Committee, he moved to table the motion so that the

appropriate committee could consider it and report back to the Faculty Senate. The motion was seconded.

Dr. Drewniak called for Quorum. There was no quorum, so the meeting was adjourned.

Details of the report are available at the following links:

[AdminRevComm3.23.17](#)

V. Old Business

VI. New Business and Announcements

VII. Adjourn

The meeting adjourned at 2:40 PM.

Respectfully submitted,
Barbara Hale, Secretary