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Faculty Senate Minutes February 21, 2008

Missouri University of Science and Technology Faculty Senate

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Volume I, Number 2
Minutes of the Faculty Senate Meeting
February 21, 2008

I. Call to Order, Roll, and Approval of Minutes

The meeting was called to order at 13:30 by President Frank Blum and roll was taken. The following absentees were noted: Stanley Woronick, Lance Haynes, Thomas Weigert, Ray Luchtefeld, David Drain, Bill DeMalade, Paul Worsey, Gary Mueller and Morris Kalliny.

II. Approval of January 17, 2008 Meeting Minutes

The meeting minutes of January 17, 2008 were approved as submitted.

III. Campus Reports and Responses

a. President Report – Frank Blum

President Gary Forsee sent out a message to all the employees of the University of Missouri Community introducing himself, asking for our support, and saying that he would be a strong advocate for our students and the four campuses. President Forsee will be on the Missouri S&T campus on March 18-19, 2008 to visit with campus officials and to meet with the Faculty Senate officers.

The Faculty Senate has been making improvements to the web page. A living Agenda link has been added on the main page and a .pdf Agenda can be found on the Meeting page. Standing committees meetings and agendas are now listed on FS web page. Almost all standing committees meetings are open and all are welcome to attend.

The University needs to establish the Discipline Specific Curricula Committees (DSCC) so that curriculum review can be done in accordance with the Faculty Bylaws. Provost Wray will recommend to the FS the makeup of the committees; there has been some preliminary discussions on how they should be comprised.

Doug Carroll, Kurt Kosbar and Frank Blum attended the IFC meeting. There was considerable discussion about the implementation of SB389. Faculty will have an opportunity to proof or enter their background information and material. There will be a field where faculty can enter additional information, but for security reasons, it will not be possible to put in live links in this field. Faculty will be able to put in a web address for additional information, such as a personal web page.

The legislature is in the process of meeting and they have already passed the supplemental budget for this year that included moneys that were omitted from

the MOHELA bill last year for UMC and UMKC. A 4.2% increase has been proposed by the Governor in his budget for higher education.

Doug Carroll and Frank Blum attended the Missouri Association of Faculty Senates meeting. A survey was drawn up to gauge the perceptions of faculty on shared governance at the different universities. There was discussion on standards for FS support.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/President.Report.02.21.08.pdf>

- b. Administrative Report – Vice Provost Schwartz for Chancellor Carney**
President Gary Forsee will be on campus March 18-19, 2008. The Board of Curators and the Board of Trustees will be on campus April 3-4, 2008. The Faculty Senate breakfast will be on April 4, 2008. Rolla Day at the State Capital will be March 6, 2008.

The Corporative Engineering program with Missouri State University received the first installment of the recurring fund last year, which is \$500,000 a year, but we never received the one time money. It is back in the state budget and it appears the university will receive it. The intent is to use that funding to do upgrades for Distance Education.

The number of students on campus is up 1.3% over this time last year. Student enrollment in extended learning is up 12% over this time last year. Enrollment continues to increase.

- c. Administrative Report – Vice Provost Schwartz for Provost Wray**
Vice Provost Schwartz gave reports on the offices of Academic Affairs, Graduate Studies, IT, Sponsored Programs and Undergraduate Studies.

Academic Affairs: The ABET request for evaluation has been completed and submitted. The Faculty Mentoring Workshop for Department Chairs has been completed. The MSU-MST Cooperative Program interviewed candidates for faculty positions at MSU.

Graduate Studies: A Graduate Recruitment Department/Program Incentive Planning Committee has been formed to increase graduate enrollment. The first section of graduate catalog has been revised to reflect the new university structure. Problems have been identified with the single sign-on process for new distance students. Suggestions to resolve the problems will be implemented and tested after the start of next semester.

IT: Added Peer-to-Peer application controls to reduce illegal file usage as well as minimize DMCA Violations. Have successfully installed and tested a Mass

Notification System for campus. Residential networking has been upgraded. Email quotas have been expanded to 1G.

Sponsored Programs: The number of proposals awarded, total dollar amount, research expenditures, and F&A recovery are all up for this year. An OSP monthly newsletter is now available.

Undergraduate Studies: A program in the Value of Academic Advising has been started. Requests for nominations for the 2007/2008 Outstanding Academic Advising Awards have been announced. A Department Information Training Session has been organized. The Call for Papers for the annual Undergraduate Research conference have been sent out.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/DrWray.FS.Report.02.21.08.ppt>

d. Staff Council Report – No Report

e. Student Council – Andrew Ronchetto for Beth Groenke

Student Council approved a portion of student money to be dedicated for capital improvements to be used to help finance Recreation Center improvements. Students will participate in the Missouri Higher Education Consortium in Jefferson City on February 7-8, 2008. The Student Compensation Ad-Hoc Committee is still gathering information from other institutions as to how students are compensated and analysis of data will begin soon.

f. Council of Grad. Students – No Report

IV. Reports of Standing and Special Committees

a. Curricula Committee – Keith Nisbett

There was one proposed department name change, from the Department of Psychology to the Department of Psychological Science. **A motion to approve the submitted name change form posted on the web was passed unanimously.**

There was 1 DC form, 11 CC forms and 5 Experimental Course forms. **A motion to approve the submitted forms posted on the web was passed unanimously.**

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/Curricula.02.21.08.pdf>

b. ITCC – D. Wunsch

Resolution I – Creation of Faculty & Staff Web Pages

The Faculty Senate requests that the Information Technology (IT) department create an official web page for each faculty and staff member. These pages should offer an optional link to individually-authored content,

for which storage space should be provided. A motion to approve Resolution I, Creation of Faculty & Staff Web Pages posted on the web was passed unanimously.

Resolution II – Content of Web Pages

The Faculty Senate recognizes that the oversight of the legality of web site content is the responsibility of the Administration. The Senate considers oversight of the appropriateness of web site content to be the responsibility of the Faculty, via the ITCC. A motion to approve Resolution II, Content of Web Pages posted on the web was passed unanimously.

Resolution III – Computing Privacy

The Faculty Senate endorses the attached “MS&T Policy on Privacy in the Use of University Computing and Communications Systems”. This policy was developed by the ITCC, with major portions adapted, or taken verbatim, from the March 2005 University of Missouri – Kansas City Policy by the same name. A motion to approve Resolution III, computing Privacy posted on the web was passed unanimously.

Email issues

The recent problems with slow response of the email server are due to a new server that is not performing to spec. IT is in negotiations with the vendor to resolve the problem. Meanwhile, IT has staff assigned to mitigate the problems until a new server is obtained. There is steady progress to resolve the situation, but it is unlikely to be solved in the next couple of weeks.

Spam filters are more aggressive now, sometimes inappropriately so. You can easily mark senders as safe so they no longer go to your junk email folder – visit the IT blog or website or initiate a help request if you need instructions for this. If you find email being filtered that really never should be, such as something from mst.edu, boeing.com, nsf.gov or similar, you can forward it to either me, Eric Sigler, or Dan Uetrecht. Make sure to forward the whole message, not just cut and paste, because the useful information is in the (sometimes hidden) headers.

If you become aware of email that is being blocked, and you don't even find it in your junk email folder, this needs to be resolved at the statewide system level with a message to postmaster@missouri.edu. Spammers have become so sophisticated that the only way to achieve workable levels is more aggressive filtering. Users can help by taking the above steps, which will result in a better balance between spam and missed messages.

Emergency Notification System

Please sign up and encourage your colleagues and students to do so. The higher the participation rate, the more effective this critical tool becomes.

CLC Task Force

The CLC Task Force will soon begin meeting to consider upgrades, consolidations, and alternative configurations of CLC's on campus. There is an opportunity to improve students' experience of these facilities by focusing on usage patterns. Those with a strong interest can contact CLC Task Force Chair (and ITCC Vice-Chair) Frank Liu.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/ITCC.02.21.08.pdf>

c. **RP&A – K. Kosbar**

Honoring Academic Council Resolutions

Be it Resolved, that the Missouri S&T Faculty Senate agrees to honor all resolutions passed by the UMR Academic Council, unless such resolutions were specifically altered or rescinded by either the Academic Council or the Faculty Senate. A motion to approve Honoring Academic Council Resolutions posted on the web was passed unanimously.

SB 389 Ad-Hoc Committee

The Faculty Senate (FS) directs the FS President to appoint an ad-hoc committee to recommend procedures for implementing the requirements of Senate Bill 389, related to student evaluation, and to present those recommendations to the FS for approval. A motion to approve SB 389 Ad-Hoc Committee posted on the web was passed unanimously.

Student Council Executive Committee Representative

RP&A nominates Dr. Lance Haynes to serve through the end of August, 2008. A motion to accept Lance Haynes as Student Council Executive Committee Representative posted on the web was passed unanimously.

SB389 Committee – D. Carroll

Phase I – The first step in implementing SB 389 is to get the name, degrees and professional experience posted on the web site. This phase is very close to being completed. Faculty will test the system to be sure it is working properly and report back to the Faculty Senate.

Phase II – The bill requires we come up with some questions for students to evaluate faculty as teachers. FS President Frank Blum will form an Ad-Hoc Committee to define what the questions are, as was passed in the resolution above.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/RPA.02.21.08.pdf>

d. Academic Freedom & Standards and Student Affairs Committee Joint Report – J. Smith

Absences

The AF&S and SA Committees recommend that the Faculty Senate remove the word “unexcused” preceding absences from our current policy, page 17, section V., paragraph A. of the MS&T Student Academic Regulations. A motion to approve the change to section V.A of the MS&T Student Academic Regulations policy posted on the web was passed unanimously.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/AFS.SA.02.21.08.pdf>

**e. Facilities Planning Committee - K. Woelk
Resolution on Emergency Action Plan**

Whereas the Facilities Planning Committee (FPC) has reviewed the January 2008 Emergency Action Plan (EAP) distributed to the Academic Departments and Campus Units, and

Whereas FPC has identified some concerns with respect to the responsibilities delegated, identification of shelter locations for department personnel, and other processes defined in the EAP

May it be resolved that the Faculty Senate requests the Chancellor of the Missouri University of Science and Technology to initiate a revision of the EAP, including the appropriate involvement of faculty.

A motion to approve Resolution on Emergency Action Plan posted on the web was passed unanimously.

Details can be found at the following link:

<http://facultysenate.mst.edu/documents/FP.02.21.08.pdf>

f. Personnel – F. Blum for P. Neogi

Personnel committee continues to work on the implementation of the non tenure track faculty policy on campus.

V. Old Business

a. Report on Current Referrals and Actionable Items

Brief updates were given on the Ad-hoc Intellectual Property, Attendance Policy, Faculty Leave Policy, Posting of Faculty Information as Required by SB389, Monitoring of Tenure Procedures, Salary Distribution Reporting Feb 08-refined charged, Processing of Student Complaints, Improve Advising on Campus, and Campus NTT Procedure.

b. New Referrals

FS0708ref-4 Emergency Preparedness (Facilities)

The meeting was adjourned at 14:50.

Respectfully submitted,
Doug Carroll, Secretary